



INSTALLING AND USING THE WISHLIST SLACK APP

TO INSTALL THE SLACK APP

1. Log in to your Wishlist portal
2. Navigate to "Settings" in the Admin tab
3. Select "Integrations"
4. Slide the Slack Icon to the "on" position
5. You will now be directed to Slack to select a channel and install the application to complete the installation
6. Once installed invite the Wishlist bot to the channel selected during installation (/invite @wishlist)

Notes:

- All Recognitions and Kinnections will be posted to the channel selected. Please create another channel if you prefer the posting separately from a public channel (ie. #general)
- For direct messages to work correctly, ensure the emails used to sign into Slack must match what is in the Wishlist roster

